

Online Course on BftW Standards and Compliances (E-Capsule) for Partner Organizations in South Asian Countries

Sl. No.	Dates	Days	Course Activities	Mode of Presentation (Medium)
1.	05-Oct-23	Thursday	Introduction of Module – I: Understanding Fundamentals of BftW Grants <ul style="list-style-type: none"> Watch an introductory video on “Understanding Fundamentals of BftW Grants” Resource Material for Module 1 	<ul style="list-style-type: none"> Introductory Video Online Reference Material
2.	06-Oct-23	Friday		
3.	07-Oct-23	Saturday		
4.	08-Oct-23	Sunday		
5.	09-Oct-23	Monday	<ul style="list-style-type: none"> Watch PPTs on “Overview of BftW Grant Procedures” 	<ul style="list-style-type: none"> PPTs and Voice Video
6.	10-Oct-23	Tuesday	<ul style="list-style-type: none"> Watch PPTs on “Introduction to Cooperation Agreement” 	<ul style="list-style-type: none"> PPTs and Voice Video
7.	11-Oct-23	Wednesday		
8.	12-Oct-23	Thursday	<ul style="list-style-type: none"> Watch PPTs on “Introduction to Audit Agreement” 	<ul style="list-style-type: none"> PPTs and Voice Video
9.	13-Oct-23	Friday	<ul style="list-style-type: none"> Watch PPTs on “Introduction to PIS & Change of Bank Account” 	<ul style="list-style-type: none"> PPTs and Voice Video
10.	14-Oct-23	Saturday		
11.	15-Oct-23	Sunday		
12.	16-Oct-23	Monday	<ul style="list-style-type: none"> LIVE LAB Interface with Trainer – Online interaction with Participant Or Book a call with Trainer (Optional) 	<ul style="list-style-type: none"> Online Solution to Query
13.	17-Oct-23	Tuesday		
14.	18-Oct-23	Wednesday	<ul style="list-style-type: none"> Assessment Test Activation <p>(An On-line test of Participant based on Module 1 Reference Material)</p>	<ul style="list-style-type: none"> Online Test
15.	19-Oct-23	Thursday		

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16.	20-Oct-23	Friday	Introduction of Module – II: Understanding Pre-approval & Implementation Stages of BftW Grants <ul style="list-style-type: none"> • Watch a video on “Overview of Pre-approval & Implementation of BftW Grant” • Resource Material for Module 2 	<ul style="list-style-type: none"> • Introductory Video • Online Reference Material
17.	21-Oct-23	Saturday		
18.	22-Oct-23	Sunday		
19.	23-Oct-23	Monday	• Watch PPTs on “ Proposal Application & Budget Preparation ”	• PPTs and Voice Video
20.	24-Oct-23	Tuesday	HOLIDAY/Festival (Vijaya Dashmi)	
21.	25-Oct-23	Wednesday	• Resource material on “ Pre-Funding Assessment ”	• Resource Material
22.	26-Oct-23	Thursday	• Watch PPTs on “ Selection of the BftW Project Auditor ”	• PPTs and Voice Video
23.	27-Oct-23	Friday	• Resource Material on “ Formalization of Partnership ” (contract review & submission)	• Resource Material
24.	28-Oct-23	Saturday		
25.	29-Oct-23	Sunday		
26.	30-Oct-23	Monday	• Watch PPTs on “ Activity Plan and Cash Flow Plan ”	• PPTs with Voice Video
27.	31-Oct-23	Tuesday	• Watch PPTs on “ Fund Requests & Acknowledgement of Receipt ”	• PPTs with Voice Video
28.	01-Nov-23	Wednesday	<ul style="list-style-type: none"> • Watch PPTs on “Financial Report” • Resource Material on “Narrative Report” 	<ul style="list-style-type: none"> • PPTs with Voice Video • Resource Material
29.	02-Nov-23	Thursday		

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30.	03-Nov-23	Friday	<ul style="list-style-type: none"> Watch PPTs on “Project Audit and Requirements” Resource material on “Project Evaluation” 	<ul style="list-style-type: none"> PPTs with Voice Video Resource Material
31.	04-Nov-23	Saturday		
32.	05-Nov-23	Sunday		
33.	06-Nov-23	Monday	<ul style="list-style-type: none"> LIVE LAB Interface with Trainer – Online interaction with Participant Or Book a call with Trainer (Optional)	<ul style="list-style-type: none"> Online Solution to Query
34.	07-Nov-23	Tuesday		
35.	08-Nov-23	Wednesday	<ul style="list-style-type: none"> Assessment Test Activation (An On-line test of Participant based on Module 2 Reference Material)	<ul style="list-style-type: none"> Online Test
36.	09-Nov-23	Thursday		
37.	10-Nov-23	Friday	Introduction of Module – III: Understanding Operational Aspects of BftW Grants <ul style="list-style-type: none"> Watch a video on “Overview of Operational aspects BftW Grant” Resource Material for Module 3 	<ul style="list-style-type: none"> Introductory Video Online Reference Material
38.	11-Nov-23	Saturday		
39.	12-Nov-23	Sunday		
40.	13-Nov-23	Monday	<ul style="list-style-type: none"> Watch PPTs on “Separate Bank Account” 	<ul style="list-style-type: none"> PPTs and Voice Video
41.	14-Nov-23	Tuesday	<ul style="list-style-type: none"> Resource material on “Budget Monitoring” (variance analysis, utilization, exchange rate, etc.) 	<ul style="list-style-type: none"> Resource Material
42.	15-Nov-23	Wednesday	<ul style="list-style-type: none"> Watch PPTs on “Project Accounting Framework” 	<ul style="list-style-type: none"> PPTs and Voice Video Resource Material

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			<ul style="list-style-type: none"> Resource material on “Implementation of the Policies” (Finance, Procurement guidelines, etc.) 	
43.	16-Nov-23	Thursday		
44.	17-Nov-23	Friday	<ul style="list-style-type: none"> Watch PPTs on “Third Party Payments” Resource material on “Network Partner Reporting” 	<ul style="list-style-type: none"> PPTs and Voice Video Resource Material
45.	18-Nov-23	Saturday		
46.	19-Nov-23	Sunday		
47.	20-Nov-23	Monday	<ul style="list-style-type: none"> Watch PPTs on “Voucher Management” 	<ul style="list-style-type: none"> PPTs and Voice Video
48.	21-Nov-23	Tuesday		
49.	22-Nov-23	Wednesday	<ul style="list-style-type: none"> LIVE LAB (Interface with Trainer – Online interaction with Participant; Uploading a presentation by Participant on Module – III Or Book a call with Trainer (Optional)) 	<ul style="list-style-type: none"> Online Solution to Query Online assignment by Participant
50.	23-Nov-23	Thursday		
51.	24-Nov-23	Friday	<ul style="list-style-type: none"> Assessment Test Activation (An On-line test of Participant based on Module 3 Reference Material) 	<ul style="list-style-type: none"> Online Test
52.	25-Nov-23	Saturday		
53.	26-Nov-23	Sunday		
54.	27-Nov-23	Monday	HOLIDAY/Festival (Guru Nanak Jayanthi)	

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55.	28-Nov-23	Tuesday	Introduction of Module – IV: Understanding Critical Aspects of BftW Grants <ul style="list-style-type: none"> Watch a Video on “Overview of Critical aspect of BftW Grant” Resource Material for Module 4 	<ul style="list-style-type: none"> Introductory Video Online Reference Material
56.	29-Nov-23	Wednesday	<ul style="list-style-type: none"> Resource Material on “Conflict of Interest Policy” 	<ul style="list-style-type: none"> Resource Material
57.	30-Nov-23	Thursday	<ul style="list-style-type: none"> Watch PPTs on “Allocation of Common Costs” 	<ul style="list-style-type: none"> PPTs and Voice Video
58.	01-Dec-23	Friday	<ul style="list-style-type: none"> Resource Material on “Concept of Notional Expenditure” 	<ul style="list-style-type: none"> Resource Material
59.	02-Dec-23	Saturday		
60.	03-Dec-23	Sunday		
61.	04-Dec-23	Monday	<ul style="list-style-type: none"> Watch PPTs on “Project Assets” 	<ul style="list-style-type: none"> PPTs and Voice Video
62.	05-Dec-23	Tuesday	<ul style="list-style-type: none"> Resource Material on “Budget Revision” 	<ul style="list-style-type: none"> Resource Material
63.	06-Dec-23	Wednesday		
64.	07-Dec-23	Thursday	<ul style="list-style-type: none"> Watch PPTs on “Utilization of Reserve” 	<ul style="list-style-type: none"> PPTs and Voice Video
65.	08-Dec-23	Friday	<ul style="list-style-type: none"> Watch PPTs on “Own Means of Contribution/ Non-BftW Contribution” 	<ul style="list-style-type: none"> PPTs and Voice Video
66.	09-Dec-23	Saturday		

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67.	10-Dec-23	Sunday		
68.	11-Dec-23	Monday	<ul style="list-style-type: none"> LIVE LAB (Interface with Trainer – Online interaction with Participant; Find a solution to a problem on Module -IV Or Book a call with Trainer (Optional))	<ul style="list-style-type: none"> Online Solution to Query Online assignment by Participant
69.	12-Dec-23	Tuesday		
70.	13-Dec-23	Wednesday	<ul style="list-style-type: none"> Assessment Test Activation (An On-line test of Participant based on Module 4 Reference Material)	<ul style="list-style-type: none"> Online Test
71.	14-Dec-23	Thursday		
72.	15-Dec-23	Friday	Introduction of Module – V: Understanding Project Closure and Completion of BftW Grants <ul style="list-style-type: none"> Introductory Video on “Overview of project Closure & Completion of BftW Grant” Resource Material for Module 5 	<ul style="list-style-type: none"> Introductory Video Online Reference Material
73.	16-Dec-23	Saturday		
74.	17-Dec-23	Sunday		
75.	18-Dec-23	Monday	<ul style="list-style-type: none"> Watch PPTs on “Guidelines for Project Closure and Advance Preparation” 	<ul style="list-style-type: none"> PPTs and Voice Video
76.	19-Dec-23	Tuesday	<ul style="list-style-type: none"> Resource Material on “Retention Policy: Storage and Maintenance of Records” 	<ul style="list-style-type: none"> Resource Material
77.	20-Dec-23	Wednesday	<ul style="list-style-type: none"> Resource Material on “Treatment of Outstanding Payables at the End of the Project” 	<ul style="list-style-type: none"> Resource Material
78.	21-Dec-23	Thursday		

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79.	22-Dec-23	Friday	<ul style="list-style-type: none"> LIVE LAB (Interface with Trainer – Online interaction with Participant Or Book a call with Trainer (Optional))	<ul style="list-style-type: none"> Online Solution to Query
80.	23-Dec-23	Saturday		
81.	24-Dec-23	Sunday		
82.	25-Dec-23	Monday	HOLIDAY/Festival (Christmas)	
83.	26-Dec-23	Tuesday		
84.	27-Dec-23	Wednesday	<ul style="list-style-type: none"> Assessment Test Activation (An On-line test of Participant based on Module 5 Reference Material)	<ul style="list-style-type: none"> Online Test