

## **Frequently Asked Questions (FAQs)**

### **1. Who should take an Online Course?**

The course caters to a wide spectrum of audience of development practitioners and it would be very useful for those participants who are involved in the governance and management of organization. Therefore, the course is intended for **Chief Functionary, Board members, and Senior staff members.**

### **2. When can I enrol for the course?**

The participant needs to register before the start of the course or latest one week before the course launch date.

### **3. In what language, the course can be accessed?**

The course will available in English as well as Hindi Language. Participants have to click on the google icon and change the language.

### **4. Can I take more than one course at a time?**

Yes, one can take more than one course at a time. In order to do so they will have to register for another course from their student profile panel.

### **5. Are there any fees for the online course?**

This course does not involve any fees or charges.

### **6. What should I do if I start the course late?**

The participants can only join after the completion of the batch.

### **7. How long is my course?**

The course is for a duration of 30 hours spread over 1.5 months, covering a total of 3 modules and 10 chapters.

### **8. Can I access the course material at any time of the day?**

Yes, once the access is granted, the participants can access the resource materials or videos at any time of the day.

### **9. I completed my course! Now what?**

A certificate of completion will be awarded.

### **10. Is there any age limit for registering into the course?**

No, there is no age limit for registering into the course.

### **11. How to register –**

New Users	Existing Users
<ul style="list-style-type: none"> <li>• Visit <a href="https://fmsflearningsystems.org/">https://fmsflearningsystems.org/</a></li> <li>• Click on the registration tab</li> <li>• Select the course - NPO Governance: Concept &amp; Practices and Fill out the required details mentioned in the form</li> <li>• Upload an identification document and submit the form</li> <li>• A popup window will appear as confirmation.</li> <li>• Login on the portal with the login credentials</li> <li>• Once the registration process is complete, you can access the course on its starting date</li> </ul>	<ul style="list-style-type: none"> <li>• Visit <a href="https://fmsflearningsystems.org/">https://fmsflearningsystems.org/</a></li> <li>• Login on the portal with the login credentials</li> <li>• From the student dashboard click on register for another course</li> <li>• Select the course Name, fill the required details</li> <li>• Click on “Save”</li> <li>• A popup window will appear as confirmation.</li> <li>• Once the registration process is complete, you can access the course on its starting date</li> </ul>